

New York City, NY
Dublin, Ireland

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RELATED WORK EXPERIENCE

On The Quays, LLC

September 2016-Present

Position: Co-Founder, Director

- Lead Producer and Director of Theatrical and Film Projects
- Consultant on all branding and social media content output
- Responsible for Artistic Leadership of company and collaborations with other organizations

Irish Screen America, Film Festival 2016 (New York & Los Angeles)

June-October 2016

Position: Associate Producer

- Provided administrative support for lead Director/Producers, and Festival Programmer
- Managed and maintained Social Media and Website updates
- Created and Managed Eventbrite page
- Sourced and coordinated marketing materials with festival sponsors and participants.

***When I was a girl I used to scream and shout*, Fallen Angel Theatre Company, The Clurman Theatre, Theatre Row, NYC.**

February-May 2016

Position: Production Manager

- Responsible for coordinating with all designers re production needs.
- Scheduled all pick ups/rentals and coordinated load in and strike
- Responsible for creating and maintaining the production budget of show

Fundamental Theater Project, NYC.

2010 –2014.

Position: Co-Artistic Producing Director

Fundamental Theater Project is a Trans-Atlantic, New York based Arts Organization.

- Managed, selected, and produced yearly programming
- Responsible for day to day running of company, and supervision of staff.
- Produced yearly fundraising benefits.

FLOAT- Short Film, Believe LTD. NYC

November 2014- Present

Position: Co Writer, Director & Producer

- Responsible for all aspects of pre-production from assembling cast and crew to coordination of shoot dates, acquiring locations/contracts/rentals and permits.
- Co-created and managed Kickstarter campaign and successfully exceeded fundraising goal.
- Created and maintained film's budget

Evolution –Theatre, 59E59 Theaters NYC (Absolute Uncertainty Productions)

2012

Position: Associate Producer.

- Assisted with Marketing of show through print and online media
- Created and implemented sales plan
- Provided support for all members of design and creative team
- Assisted with the transfer of the show from Cherry Lane Theatre to 59E59 Theaters

Simple Studios, NYC.

2011-2014

Position: Media Director

- Responsible for day-to-day running of all social media accounts; facebook, twitter, instagram, pinterest, tumblr & upkeep of company website and Foursquare/Yelp accounts.
- Managed and created ad campaigns eg Google Ads and online print (Backstage Magazine)

EDUCATION/SKILLS

Currently Executive Artistic Director of On The Quays Productions (NYC/Dublin)

The Lir, National Academy Of Dramatic Art, Trinity College, Dublin (2016/2017)

M.F.A, Directing

The American Academy of Dramatic Arts, New York

The Institute Of Education, Dublin, Ireland (High School 2006 Graduation)

Actor. Director. Social Media Manager (Additional C.V's available upon request)

REFERENCES: Available upon request